Dear Kirkbride families,

I am writing this letter to introduce myself and to discuss the upcoming school year. My name is Mrs. Heidel and I will be your child’s teacher for the 2020-2021 school year. This will be my 12th year of teaching at Kirkbride. I am very excited to be teaching your 2nd graders. I know the start of this year will look different than in years past with virtual learning and I know you may be nervous. I want to assure you we are in this together, and we will learn to navigate online learning together. In this letter you will find important information for this upcoming school year.

**Homework Policy**
As of now the homework assigned in my class will be to read for 20-30 minutes each night and log what they have read on the virtual 100 book challenge log.

**Staying In Contact**
Good home and school communication is one of the foundations of your child’s success in school. This year especially it is important to have an easy line of communication. The best way to contact me is through my class dojo. You can also email me any time. My email address is: mpolisano@philasd.org and my Google voice number is (484)429-6845.

**Arrival Time**
Even though we are virtual to start the year, it is very important to arrive on time. Our morning meetings will begin promptly at 8:30am daily.

**Attendance**
Attendance will be mandatory. In the spring the Philadelphia School District made online learning optional. This year we will be taking attendance everyday and students will be marked absent if they don’t attend. Students will be expected to attend virtual learning from 8:30am to 3:09pm daily.

**Co-teachers**
I will have a student teacher this year, Ms. Fernandez. Ms. Fernandez has prior experience in 2nd grade and is so excited to be working with your children this year! Ms. Byun will be the 2nd grade ESOL teacher this year and Mrs. Toscani will be the Learning Support Teacher. We are all looking forward to working together to make this year a success for your child. You can find their contact information below.

Ms. Byun  
Email: yjbyun@philasd.org  
Google Voice: 484-854-3170

Mrs. Toscani  
Email: jdeluca@philasd.org

**Report Card Conferences**
Report Card Conferences are scheduled in November, February, and April. The exact dates will be sent home closer to the time of the conferences. I am not sure, as of now, whether conferences will be in person or virtual.

I look forward to getting to know the students as well as meeting and collaborating with you throughout the school year.

Sincerely,

Mrs. Heidel