



**Dear Kirkbride families,**

I am writing this letter to introduce myself and to discuss the upcoming school year. My name is Melissa Heidel and I will be your child's teacher for the 2022-2023 school year. This will be my 14<sup>th</sup> year of teaching, as well as at Kirkbride, and my 3<sup>rd</sup> year teaching 2nd grade. I am very excited to be teaching your 2nd graders. I look forward to meeting you at **Back-To-School Night on Thursday, September 22nd.**

### **Homework Policy**

Children are in school for six and a half hours every day, and we know there are lots of activities that keep families busy at night. We will have some type of homework, but it will be minimal.

Students should read for 15-20 minutes each night. As we progress through the year this time may increase. We will send a reading log home; please make sure to sign the log each night.

### **Staying In Contact**

Good home and school communication is one of the foundations of your child's success in school. The best way to contact me is through my class dojo; I sent invites last week. If you were not able to connect to my dojo page I attached an invitation to this letter. Also, you can also email me. My email address is: [mpolisano@philasd.org](mailto:mpolisano@philasd.org)

### **Arrival Time and Attendance**

It is very important to arrive on time. School begins at 9:00am. Please make sure your child arrives in the school yard by 8:50am to start our school day. If your child is eating breakfast in the morning please make sure they arrive between 8:15 and 8:45. They should go right to the cafeteria.

Dismissal will be staggered again this year to alleviate congestion in the hallways. We will begin dismissal procedures at 3:30pm for 2nd grade. The gates will open at 3:20pm.

If for any reason your child is absent please make sure to send me an absent note. This can be done on paper and sent in, through class dojo, or you could email me.

### **Co-teachers**

Mrs. Nguyen-Ngo will be the 2<sup>nd</sup> grade ESOL teacher this year and Mrs. Toscani will be the Learning Support Teacher. We are all looking forward to working together to make this year a success for your child. You can find their contact information below.

Mrs. Nguyen-Ngo  
Email: [lnguyenngo@philasd.org](mailto:lnguyenngo@philasd.org)

Mrs. Toscani  
Email: [jdeluca@philasd.org](mailto:jdeluca@philasd.org)

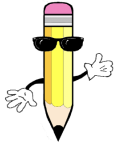
### **Report Card Conferences**

Report Card Conferences are scheduled in November, February, and March. The exact dates will be sent home closer to the time of the conferences. I am not sure, as of now, whether conferences will be in person or virtual.

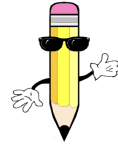
I look forward to getting to know the students as well as meeting and collaborating with you throughout the school year.

Sincerely,  
*Mrs. Heidel*





# Recommended Classroom Supplies



- **1 pack of high quality #2 pencils**  
Mechanical pencils are not recommended
- **5 composition books** (please no spiral notebooks)
- **5 two-pocket folders**
- **1 pack of BLACK dry erase markers**
- **6 glue sticks**
- **a pencil box**
- **crayons and/or colored pencils (no markers please)**
- **2 boxes of tissues**
- **headphones-it is recommended that students bring in their own headphones to use while they are on a chrome book. Please try to put them in a baggie and label them with your child's name.**
- **\$5 for Scholastic News Magazines to use during science and social studies.**

## Possible donations to our class

- **hand sanitizer**
- **clorox wipes**

